

**CROSSROAD PERSONNEL
EMPLOYEE TIME SHEET**

	MON	TUE	WED	THURS	FRI	SAT	SUN
Fill in Date							
Time Started							
Time Finished							
Less Lunch							
Hours Worked							

COMPANY NAME _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

HAS ASSIGNMENT BEEN COMPLETED? _____ I CERTIFY THAT THE HOURS SHOWN WERE WORKED BY ME DURING THE WEEK INDICATED. I UNDERSTAND I AM TO CONTACT THE CROSSROAD PERSONNEL OFFICE AFTER COMPLETING AN ASSIGNMENT

EMPLOYEE SIGNATURE **X** _____

EMPLOYEE NAME (PRINT) _____

CLIENT'S SIGNATURE **X** _____

TOTAL HOURS FOR THE WEEK	
HOURS	MINUTES



CROSSROAD PERSONNEL
Where Service and Quality Meet

PHONE (866) 923-WORK
(866) 923-9675
(979) 836-1266

HOUSTON FAX (281) 497-7572

WHITE-OFFICE YELLOW-ACCT. PINK-EMPLOYEE